

MINUTES – ST. CLAIR COUNTY PARKS GRANT COMMISSION

August 11, 2025

The meeting was called to order at 10:00 a.m. by Mr. Simmons, Chairman. Roll call was taken showing a quorum as follows:

**Members Present:**

Herbert Simmons, Chairman  
Jerry Albrecht  
Dawn Keys  
Mike Todd

**Members Absent:**

Dick Battas, Excused

**Others Present:**

Sami Gruberman, Executive Secretary

The Pledge of Allegiance was recited.

**PUBLIC COMMENTS/QUESTIONS:**

None

**MINUTES:**

Upon a motion by Mr. Todd and seconded by Ms. Keys, it was unanimously agreed to approve the minutes from the December 4, 2024 meeting.

Election of Officers was held. A motion was made to elect the office holders – Herb Simmons, Chairman and Mike Todd, Vice Chairman. Motion passed unanimously.

**REVENUE REPORT:**

Ms. Gruberman advised current cash balance was \$2,299,714.34.

**ACTIVITY REPORT:**

Ms. Gruberman gave the Activity Report which included that Sugar Loaf Township has an outstanding grant from Cycle 29 and Cycle 30 is complete.

**DISCUSSION:**

A discussion was held to determine what Cycle 31 would cover and how much funding would be available to applicants.

A motion was made by Mr. Todd and seconded by Ms. Keys to fund grant Cycle 31 in the amount of \$40,000 each for anything relating to the parks or to host a community event in the park. Motion passed with Mr. Albrecht voting nay.

The Commission set a deadline for applications to be due to the County Board Office by early November.

Upon a motion by Mr. Todd and seconded by Ms. Keys, it was unanimously agreed to adjourn the meeting at 10:21 a.m.